

# WAPPINGERS LADIES, INC. HEARTS THAT HELP

#### **Donations**

Thank you for inquiring about our donation program. Hearts That Help is dedicated to helping local individuals and families in need. Our primary purpose of the donation program is to assist local families and individuals who find themselves in crisis and financial hardship, for any number of reasons. HTH administers the donations, which are determined by a yearly budget for charitable efforts and administers the funds accordingly. We ask that you follow the instructions below to help us efficiently review requests.

#### Criteria

- Donations will be made on a relative need basis.
- Priority will be decided on a case by case basis.
- Donations will not be made to organizations that promote or take prejudiced action with respect to sex, national origin, pregnancy or childbirth, color, creed, physical ability, religion, race, ancestry and age.

## How to Request a Donation from Hearts That Help

A donation request form must be filled out and submitted or, in the alternative, a letter may be written, which must include the following information:

- 1. A description of the organization requesting the donation, including its purpose, together with a description of the event and, if applicable, how the funds will be used.
- 2. A description of the organization, person or family for whom the donation is requested.
- 3. Contact information of the individual for whom the request is made.

Donation requests will be processed and considered in the order received and at the sole and absolute discretion of HTH. It may not be possible for HTH to meet every request it receives. In the event a request in denied by HTH, the party requesting the donation will be contacted directly.

Please send the letter and donation request form to:

Wappingers Ladies, Inc. Hearts That Help PO Box 533 Hughsonville, NY 12537

### **DONATION REQUEST FORM**

Organization:	
Contact Name:	Phone Number
Address:	
Email Address:	
Donation request:	
Date donation is needed:	
Please describe the purpose of the do	nation (event, individual situation, etc.):
Beneficiary:	
Have we provided a donation for you	r organization or individual(s) in the past?
If yes, please provide the amount and	I the purpose
Additional information or comments:	
Wappingers Ladies, Inc. harmless an	he best of my knowledge. Recipient shall indemnify the and hold it safe from and against any and all liability, claims out of, or in connection with the request or donation.
Signature	Date